

## Instrucțiuni resetare parolă useri Exchange 2016 din CloudPanel

1. Se accesează pagina <https://cloudpanel.efect.ro/cloudpanel> cu adresa de email și parola actuală.



Sign In

Username

Password

LOGIN

FORGOT PASSWORD?

2. Din meniul din stânga se apasă pe **Reset Password**.

The screenshot shows the CloudPanel interface for modifying user settings. The top navigation bar includes the 'CLOUDPANEL' logo and a user profile icon. The left sidebar menu contains 'User Information' and 'Reset Password', with a red arrow pointing to the latter. The main content area is titled 'MODIFY USER SETTINGS' and features tabs for 'General', 'Company', 'Personal', and 'Social'. The 'General' tab is active, displaying the following form fields:

- Username:
- Display Name <sup>\*</sup>:
- Firstname:
- Middlename:
- Lastname:
- Backup Email:
- Description:

At the bottom of the form, there is a section for 'Require Two-Factor Authentication for Cloud Panel' with a toggle set to 'OFF' and a 'RESET' button. A 'SAVE' button is located at the bottom right of the page.

3. În pop-up-ul care se deschide, se introduce noua parolă și se apasă pe butonul **Yes**.

The image shows the 'MODIFY USER SETTINGS' interface in CloudPanel. The background is dimmed, showing fields for Username, Display Name, Firstname, Middlename, Lastname, Description, and a toggle for 'Require Two-Factor Authentication for Cloud Panel' (currently OFF). A modal dialog box titled 'Reset Password' is centered on the screen. It contains the text 'Enter your new password' and a text input field with the placeholder 'New Password Here'. Below the input field are two buttons: 'Yes' (highlighted in orange) and 'No' (grey). Two red arrows point to the input field and the 'Yes' button. The 'SAVE' button is visible in the bottom right corner of the settings page.